

Town Hall, Royal Tunbridge Wells, Kent, TN1 1RS

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Building Regulation Building Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

1. Applicant details

Name	
Address	
Telephone	
Email	

2. Agent details (where different from the applicant)

Name	
Address	
Telephone	
Email	

3. Location of building to which works relate

4. Proposed works

5. Intended use of the building

6. Inspections

If the project team would like to request a specific Building Control Surveyor for the inspections, please advise here:

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7. Declaration

This application is deposited in relation to the building work etc, as described above. It is submitted in accordance with [Regulation 12\(2\)\(a\)](#) and is accompanied by the appropriate charge.

I / we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents.

Signature	
On behalf of (Insert applicants name where the declaration is made by an agent)	
Date	

The use of a building notice to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your building notice depending upon the work proposed.

This form cannot be used for building control approval applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made on GOV.UK website -

<https://www.gov.uk/guidance/manage-a-building-control-application-for-a-higher-risk-building>.