

Town Hall, Royal Tunbridge Wells, Kent, TN1 1RS

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## Building Regulation Building Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

### 1. Applicant details (homeowner/property owner)

Name	
Address	
Telephone	
Email	

### 2. Agent details (applying on behalf of applicant)

Name	
Address	
Telephone	
Email	

### **3. Principal contractor / Sole contractor details**

Name	
Address	
Telephone	
Email	

### **4. Principal designer / Sole or lead designer details**

Name	
Address	
Telephone	
Email	

### **5. Address of the building to which the work relates**

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## 6. Proposed works

The following works are excluded from the scope of your Building Control application with TWBC and must be carried out by a member of a relevant Competent Person Scheme (CPS):

- Notifiable electrical works for domestic works (CPS: NICEIC, ELECSA, NAPIT etc)
- Works including gas appliances such as boilers, cookers and gas fires etc (CPS: GASSAFE)
- Works including combustion appliances such as wood burning or multi fuel stoves etc (CPS: HETAS, OFTEC etc)

## 7. Intended use of the building

## 8. Inspections

If the project team would like to request a specific Building Control Surveyor for the inspections, please advise here:

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## 9. Declaration

This application is deposited in relation to the building work etc, as described above. It is submitted in accordance with [Regulation 12\(2\)\(a\)](#) and is accompanied by the appropriate charge.

I / we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents.

Signature	
On behalf of  (Insert applicants name where the declaration is made by an agent)	
Date	

The use of a building notice to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your building notice depending upon the work proposed.

This form cannot be used for building control approval applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made on GOV.UK website -

<https://www.gov.uk/guidance/manage-a-building-control-application-for-a-higher-risk-building>.