

Environmental

List/Register	Statutory/Public Register (yes/no)	Current Format (for example spreadsheet/paper/Uniform etc.)	Available on website	Available for Inspection only	Provided by
Register of Food Premises	Yes	Uniform	No	N/A	Food and Safety
Register of Health and Safety Notices	Yes	Paper format	No	Yes - paper copy	Food & Safety
HMO Register	Yes	Spreadsheet (Excel)	No	Yes - copy can be provided on request	Private Sector Housing
Scrap Metal Dealers Register	Yes	N/A	N/A	N/A	Environment Agency
Contaminated Land register	Yes	Currently no entries on register	N/A	N/A	Environmental Services
Public Register of Cooling Towers	Yes	Paper format	No	Yes - paper copy	Food & Safety
EPA Part 1	Yes	Spreadsheet (Excel)	No	Yes - electronically	Environmental Services
Private Water Supplies Register	Yes	Spreadsheet	No	Yes - electronically	Environmental Services
Air Quality Management Order and Map	Yes	Paper format and word document/map saved digital PDF	Yes	Can be downloaded from the web directly no need to contact council officers	Sustainability
Greenhouse Gas Emissions	Not statutory but a request reputational risk	Spreadsheet plus summary report in word	Yes	Can be downloaded from the Councils website no need to contact council officers	Sustainability

Contracts Unit

List/Register	Statutory/Public Register (yes/no)	Current Format (for example spreadsheet/paper/Uniform etc.)	Available on website	Available for Inspection only	Provided by
Stray Dogs Register	Statutory - No Public Access	Manual & Electronic	No	N/A	Waste and Street Scene
Crematorium - Register of Emissions	Statutory - No Public Access	Manual & Electronic	No	N/A	Bereavement Services
Contracts Register	Public	Electronic - Excel	Yes	N/A	Performance and Governance and Finance
Burial Registers	Statutory - Public Access	Manual & Electronic	www.deceasedonline.com	By Appointment	Bereavement Services
Cremation Registers	Statutory - No Public Access	Manual & Electronic	N/A	N/A	Bereavement Services
Register of Public Health Act Funerals	Non-Statutory Requirement	Electronic	Yes	N/A	Bereavement Services

Licensing

List/Register	Statutory/Public Register (yes/no)	Current Format (for example spreadsheet/paper/Uniform etc.)	Available on website	Available for Inspection only	Provided by
Hackney Carriage Proprietor Register	Yes	Uniform - legislation requires this should be published	No	Yes	Licensing Services
Hackney Carriage Driver Register	Yes	Uniform	No	Yes	Licensing Services
Private Hire Driver Register	Yes	Uniform	No	Yes	Licensing Services
Private Hire Vehicle Register	No	Uniform	No	Yes	Licensing Services
Private Hire Operator	No	Uniform	No	Yes	Licensing Services
Register of Local Society Lotteries	Yes	Uniform	No	Yes	Licensing Services
Gambling Premises Licences	Yes	Uniform	No	Yes	Licensing Services
Gaming Permits Register	Yes	Uniform	No	Yes	Licensing Services
House to House collection	No	Uniform	No	Yes	Licensing Services
Street Collections	No	Uniform	No	Yes	Licensing Services
Small Societies Lotteries	Yes	Uniform	No	Yes	Licensing Services

SEV	No	Uniform	No	Yes	Licensing Services
Premises Register	Yes	Uniform	No	Yes	Licensing Services
Personal Licences Register	No	Uniform	No	Yes	Licensing Services
Street Trading	No	Uniform	No	Yes	Licensing Services

Planning

List/Register	Statutory/Public Register (yes/no)	Current Format (for example spreadsheet/paper/Uniform etc.)	Available on website	Available for Inspection only	Provided by
Listed Buildings Register	Yes	Website - online	Yes	No	Historic England
Sites and Monuments Register	Yes	Website - online	Yes	No	KCC
Planning Register (Part 1)	Yes	Website - online	Yes	No	TWBC Planning
Enforcement and Stop Notice Register	Yes	Spreadsheet generated on request	No	Yes	TWBC Planning
Local Land Charges Register	Yes	Map Info/ Uniform. Generated and emailed on request.	No	No	MKIP Planning
Tree Preservation Order Notices Register	Yes	Spreadsheet (Word)	No	Yes	TWBC

Corporate

List/Register	Statutory/Public Register (yes/no)	Current Format (for example spreadsheet/paper/Uniform etc.)	Available on website	Available for Inspection only	Provided by
Register of Members Interest	Yes	Paper (File in Legal) and on the Website	Yes	Available on request	Democratic Services and Legal Services
Local Non Domestic Rating List	Yes	Website - Valuation Office	Yes	Yes	Business Rates
Valuation List	Yes	Website - Valuation Office	Yes	Yes	Council Tax
Electoral Registration	Yes	Strand/ldox system, also available in paper form	No	Yes	Democratic Services